

CABINET MEMBER FOR RESOURCES - CLLR JOHN NOEKEN

BUSINESS SERVICES

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REFERENCE: R-002-12 - Approved

R-002-12 - AWARD OF FACILITIES MANAGEMENT CONTRACTS
(LOT 2 - CLEANING AND LOT 3 - SECURITY)

Purpose of Report

To confirm the intention to award separate lots for Facilities Management Service Contracts for Cleaning and Security/ Keyholding, following the satisfactory conclusion of the formal tendering processes, to the following contractors:

- Lot 2 – Cleaning: Churchill Cleaning Services Ltd, Bristol
- Lot 3 – Keyholding and Security Services: Keyline Security, Seend Cleeve

To confirm the intention to approve all necessary TUPE staff transfers between the Council and the successful contractors where this applies, whilst noting that transfers between outgoing contractor and the new contractors will take place in the period after award of the contracts.

Contracts are due to commence in September 2012 for a period of 2 years, with extensions available beyond this up to a further two years dependent upon satisfactory performance.

Consultation

A full EU-compliant procurement process has been undertaken, under the EU restricted procedure. Following shortlisting of interested bidders, a competitive tendering exercise took place, with tenderers evaluated against quality and price criteria.

Options Considered

Continuation of existing contractual arrangements – the existing contracts under which Facilities Management Services are provided are wholly unsustainable, and in many cases at the limit of further extension.

The term of the contracts being awarded, and the nature of the bundling of services, enables the council to develop its requirements over a period of significant change in the buildings it occupies. During this period of time an alternative approach that created larger, single sourced contracts with a longer contract period has been ruled out due to the relative inflexibility in dealing with substantial changes to the contract provision over its life.

Reason for Decision

To put in place the means to consistently and cost effectively manage the Council's built facilities over a period of significant change in both service levels and number of occupied properties.

<p><u>DECISION MADE</u></p> <p>I approve the decision as set out in the attached report to award Facilities Management Service contracts in two main lots following the satisfactory completion of the formal two-stage tendering process.</p> <p>This decision was published on 12th June, 2012 and will come into force on 20th June, 2012.</p>

The following supporting documents are attached:

- R-002-12 - Report
- R-002-12 - Appendix A
- R-002-12 - Appendix B

Date: ...12th June, 2012.....

Cllr John Noeken
Cabinet Member for Resources